

**TENDER REFERENCE NO.: [TENDER/2026/001]**

**INVITATION TO TENDER**

**FOR**

**PROVISION OF MANAGING AGENT AND MECHANICAL AND ELECTRICAL  
SERVICES FOR THE EMBASSY OF THE REPUBLIC OF SINGAPORE**

ALL RIGHTS RESERVED. THESE DOCUMENTS MAY NOT BE REPRODUCED IN ANY FORM OR BY ANY MEANS (OTHER THAN FOR THE LIMITED PURPOSES OF RESPONDING TO THIS INVITATION TO TENDER) WITHOUT THE PRIOR PERMISSION OF THE GOVERNMENT OF THE REPUBLIC OF SINGAPORE.

ALL INFORMATION IN THESE DOCUMENTS IS NOT TO BE COMMUNICATED, EITHER DIRECTLY OR INDIRECTLY, TO THE PRESS OR TO ANY PERSON NOT AUTHORISED TO RECEIVE IT.

To all Tenderers

**TENDER REFERENCE NO.: [TENDER/2026/001]**

You are invited by the Government of the Republic of Singapore as represented by the Embassy of the Republic of Singapore in Bangkok, Thailand under the Ministry of Foreign Affairs (“**Authority**”), to participate in this Invitation to Tender (“**ITT**”) for the provision of Managing Agent (MA) and Mechanical and Electrical (M&E) services at (i) the Chancery located at 129 South Sathorn Road, and (ii) the two official residences located along Soi Pattanasin, off Nang Linchee Road.

2 The contract will be for a period of two (2) years from 1 April 2026 to 31 March 2028. It may be extended for a further period of up to one (1) year, at the sole discretion of the Government of the Republic of Singapore in accordance with the terms and conditions of the ITT.

3 This ITT contains the following:

- (a) Covering Letter with the prescribed Form of Tender;
- (b) Instructions to Tenderers;
- (c) Conditions of Contract;
- (d) Requirement Specifications (in three parts: for MA, M&E, and submission of documents); and
- (e) Annex A – Price Schedule and other information

4 The prescribed Form of Tender attached to this Covering Letter **must** be fully completed.

5 Your Tender Offer **must** be fully completed and submitted in accordance with this ITT. You are advised to read carefully all documents enclosed in this ITT before submitting your Tender Offer.

6 The above documents can be collected from the Embassy of the Republic of Singapore or requested via email to [Bangkok\\_Procurement@mfa.sg](mailto:Bangkok_Procurement@mfa.sg). A mandatory tender briefing will be conducted as follows:

Date: 3 February 2026

Time: 1000hrs

Venue: Embassy of the Republic of Singapore in Bangkok  
129 South Sathorn Road  
Bangkok, 10120 Thailand

7 Interested parties who wish to attend the tender briefing must submit their names and identification numbers (e.g. passport numbers) of up to two representatives to Mr Muhammad

Ikhmal Bin Selamat, Attaché (Admin & Consular) at  
muhammad\_ikhmal\_selamat@mfa.gov.sg.

8 All enquiries regarding this ITT shall be made in writing and directed to:

**Government of the Republic of Singapore**

c/o the Embassy of the Republic of Singapore in Bangkok, Thailand  
Ministry of Foreign Affairs  
129 South Sathorn Road  
Bangkok 10120

Contact Person(s): Mr Muhammad Ikhmal Bin Selamat, Attaché (Admin & Consular)

9 All enquiries are to be made in accordance with Clause 19.1 of the Instructions to Tenderers.

10 Tender offers shall be submitted to the Embassy of the Republic of Singapore in Bangkok by hand using a sealed envelope addressed to Mr Muhammad Ikhmal Bin Selamat, as stipulated in the Instructions to Tenderers. The closing date of the tender is **25 February 2026, 1700hrs**.

11 The Tenderer that is awarded the Contract will be notified by the Embassy of the Republic of Singapore in writing. The award notice will also be placed at the Embassy's bulletin board along Sathorn Soi 7.

Yours faithfully,



Catherine Wong

Ambassador

Embassy of the Republic of Singapore in Bangkok, Thailand  
Government of the Republic of Singapore